

Name _____



• *A capital letter should always be used for...*

1. The beginning of a sentence. *The boy took his dog to the vet.*
2. People's names. *Jane, John, Sue, Adam.*
3. Names of places, these can be towns, cities, countries, rivers or lakes. *Greenbushes, Australia, Blackwood River, Lake Argyle.*
4. Names of streets, roads, parks and buildings. *Smith Street, Blackwood Road, Thomson Park, Old Railway Station.*
5. Titles of books, plays, songs, movies, newspapers and poems. *Green Eggs and Ham, Evita, Can't Stop the Music, Sound of Music, Sunday Times, Humpty Dumpty.*
6. Days of the week, special days of the year, and the months of the year. *Sunday, Australia Day, May.*
7. Titles (and titles) before names. *Queen Elizabeth, Prime Minister.*
8. The name of God. *Jehovah, The Messiah, The Lord Jesus Christ, God.*
9. The word 'I' is always a capital letter! *I think I am going to be sick.*
10. Capital letters are always used at the beginning of a new paragraph and at the beginning of a new line in an address. *Dr. A. Smith,
50 South Road,
Perth 6001,
West Australia.*
11. Don't use capitals for the points of the compass, unless it is part of the name. *north, south, east, west - North Pole, South Africa.*
12. Capitals are not used for the seasons of the year. *spring, summer, autumn, winter.*

*Write 3 short paragraphs of something that is happening around you right now,
using capital letters correctly.*